China Visa Instructions

1. Visit this website for information on the Chinese Embassy/Consulate or Chinese Visa Services Application Center in your country. <u>http://www.chinese-embassy.info/</u>

2. The most current visa application information are available on the official website.

3. Please note the requirements, fees, as well as the length of visa application processing.

4. Please check for extra documents required for first time Chinese visa applicants (e.g. bank certificate and/or employment verification letter)

5. ISBeijing is able to assist in this process by providing an invitation letter confirming your travel/visit details. Visitors will receive their invitation letter within 3 working days or 72 hours after sending ISBeijing the following information. Please send this information directly to Sherryl Gonzales at secpd@isb.bj.edu.cn:

- a. Full Name on Passport (FN,MN,LN)
- b. Date of Birth
- c. Nationality
- d. Passport Number
- e. City and Country of residence
- f. Arrival Date
- g. Departure Date
- h. Hotel in Beijing (Hotel name and location only)

6. When completing your visa application, it is recommended that you select Non-Business Visitor in Section 2.1: Major Purpose of Your Visit.